



ADAPTATION FUND

AFB/B.9/2/Rev.1  
March 16, 2010

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Adaptation Fund Board  
Ninth Meeting  
Bonn, March 23 - 25, 2010  
Agenda Item 3 (a)

## **PROVISIONAL ANNOTATED AGENDA**

**1. Opening of the meeting**

The meeting will be opened by the outgoing Chair of the Adaptation Fund Board, Ambassador Jan Cedergren (Sweden, WEOG).

**2. Transition of the Chair and the Vice-Chair**

Document: none.

Background: The Board will appoint a new Chair and Vice-Chair. The outgoing Chair will hand over to the incoming Chair.

Action expected: The Board will be invited to appoint its new Chair and Vice-Chair according to the rules of procedure of the Board.

**3. Organizational matters**

*a) Adoption of the agenda*

Documents: AFB/B.9/1/Rev.1 Provisional agenda and AFB/B.9/2 Provisional annotated agenda.

Action expected: The Board will be invited to adopt the agenda for the meeting and to raise any other matters it may wish to discuss, to be included on the agenda under item 15.

*b) Organization of work*

Documents: AFB/B.9/1/Rev.1 Provisional agenda and AFB/B.9/2 Provisional annotated agenda.

Background: The Chair will propose to the Board the organization of work, in accordance with the Provisional timetable attached to document AFB/B.9/2.

Action expected: The Board will be invited to approve the organization of work as proposed by the Chair.

**4. Report on the intersessional activities of the former Chair**

Document: None.

Background: The former Chair of the Board will report on the activities he carried out during the intersessional period.

Action expected: The Board will be invited to take note of the oral report.

**5. Report on the activities of the secretariat**

Document: AFB/B.9/3 Report on activities of the secretariat.

Background: The secretariat will present the report contained in the above mentioned document.

Action expected: The Board will be invited to take note of the report.

## **6. Outcome of COP 15 / CMP 5**

Document: AFB/B.8/Inf.3 *Background of the Adaptation Fund*

Background: The fifth Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol (CMP 5) that took place in Copenhagen, Denmark, on December 7 to 18, 2009, adopted two decisions concerning the Adaptation Fund; in particular a decision on the report of the Adaptation Fund Board, and a decision on the review of the Adaptation Fund. These and other developments at the CMP 5 and the fifteenth Conference of the Parties to the United Nations Framework Convention on Climate Change (COP 15) that may have an impact on the Adaptation Fund, such as the outcomes of the Ad hoc Working Groups and the Copenhagen Accord, may be considered by the Board.

Action expected: The Board will be invited to discuss the decisions adopted by CMP 5 and other issues discussed at COP 15 / CMP 5.

## **7. CER monetization**

Document: AFB/B.9/Inf.5 *Presentation on CER monetization*

Background: The trustee will make a presentation on the development of the monetization programme.

Action expected: The Board will be invited to take note of the presentation by the trustee and consider options for further monetization of CERs.

## **8. Report of the Accreditation Panel**

Document: AFB/B.9/4 *Report of the Accreditation Panel*

Background: The Chair of the Accreditation Panel, Mr. William Agyemang-Bonsu (Ghana, non-Annex I), will present the Panel report to the Board. The report contains recommendations on the accreditation of implementing entities and other issues related to the accreditation process.

Action expected: The Board will be invited to consider and adopt the recommendations of the Panel.

## **9. Issues remaining from the eighth meeting of the Board**

### *a) Initial funding priorities*

Document: AFB/B.9/5 *Initial funding priorities and resource allocations for the Adaptation Fund*

Background: The Board at its last meeting decided to request the secretariat to prepare a new document on funding priorities that would reflect both the discussion of the Board and the outcomes of the negotiations at COP 15 / CMP 5. Document AFB/B.9/5 presents the proposal drafted by the secretariat.

Action expected: The Board will be invited to consider the issues outlined in the document and, based on the views expressed during the discussion, to decide on the following issues: eligible countries, cap per eligible country, allocation per region, criteria for prioritizing among eligible projects.

- b) *Draft invitation letter to eligible Parties to submit project and programme proposals*

Document: AFB/B.9/6 *Draft invitation letter to eligible Parties to submit project and programme proposals to the Adaptation Fund Board*

Background: The Board considered a draft invitation to eligible Parties to submit proposals at its seventh and eighth meetings. At its eighth meeting, the Board agreed to amend the draft letter prepared by the secretariat and to defer consideration of the invitation letter until its ninth meeting. Document AFB/B.9/6 presents the draft letter as amended by the secretariat for consideration by the Board.

Action expected: The Board may wish to consider and approve the attached letter of invitation to eligible Parties to submit project and programme proposals for funding from the Adaptation Fund. The Board may also wish to request the secretariat to distribute the letter.

- c) *Results based management and evaluation framework for the Adaptation Fund*

Document: AFB/B.9/7 *Results based management (RBM) and evaluation framework for the Adaptation Fund*

Background: The Operational Policies and Guidelines state that the Board will develop a results framework to support the strategic priorities, policies and guidelines of the Fund. The Board at its eighth meeting considered a document on RBM (AFB/B.8/8) and received a presentation on evaluation. Further, the Board requested the secretariat to present a more detailed paper outlining a possible approach to RBM and evaluation. Document AFB/B.9/7 presents an approach to implementing RBM in the Fund.

Action expected: The Board will be invited to consider and adopt the approach outlined in the document; to consider both beginning the work on the evaluation framework and the guidance for terminal evaluations; and to consider and adopt the budget and activities as contained in Annex 3 of the document.

**10. Draft MOU between the Board and the implementing entities for the management of projects and programmes financed by the Adaptation Fund**

Document: AFB/B.9/8 *Draft MOU between the Board and the implementing entities for the management of projects and programmes financed by the Adaptation Fund*

Background: Paragraph 42 of the operational policies and guidelines states that “the secretariat will draft contracts, memoranda of understanding and/or other necessary agreements with the implementing entities ... A template approved by the Board will be used to prepare such agreements.” Document AFB/B.9/8 presents a draft MOU prepared by the secretariat for consideration by the Board.

Action expected: The Board will be invited to consider and approve the draft MOU as contained in the Annex to the document.

**11. Presentation by IPCC on vulnerability indexes**

The presentation originally requested by the Board at its seventh meeting has been postponed to the next Board meeting. An update will be provided during the meeting.

**12. Communications strategy for the Board**

Documents: AFB/B.9/9 *Communications strategy for the Board.*

Background: The communications strategy was first considered at the seventh Board meeting. On that occasion, the Board decided to postpone consideration of the issue and included it on its work plan for the present meeting. The secretariat has updated the document presented at the seventh Board meeting and resubmits it for consideration of the Board at the present meeting.

Action expected: The Board will be invited to consider and approve the communications strategy as contained in document AFB/B.9/9.

**13. Financial issues**

a) *Status of Resources of the Adaptation Fund Trust Fund and Administrative Trust Fund*

Documents: AFB/B.9/10 *Financial Status of the Adaptation Fund Trust Fund and the Administrative Trust Fund*, and AFB/B.9/11 *Status of contributions to the administrative trust fund (the “multi-donor trust fund for the Adaptation Fund Board secretariat”)*

Background: The trustee will report on the issue to the Board.

Action expected: The Board will be invited to consider and take note of the report presented by the trustee.

**14. Board Meetings for 2010**

Document: none.

Background: The secretariat will update the Board on the meetings schedule for the year 2010.

Action expected: The Board will be invited to approve the meetings schedule proposed by the secretariat.

**15. Other Matters**

Action expected: The Board will be invited to discuss any other matters raised during the adoption of the agenda.

**16. Adoption of the Report**

Action expected: The Board will be invited to adopt the report of its ninth meeting.

**17. Closure of the Meeting**

**PROVISIONAL TIMETABLE****Day 1, March 23, 2010***Morning Session*

9:00 – 9:45	1	Opening of the meeting
	2	Election and transition of the Chair and the Vice-Chair
	3 a)	Adoption of the agenda
	3 b)	Organization of work
9:45 – 10:15	4	Report of the former Chair on intersessional activities
10:15 – 10:30		<i>Coffee Break</i>
10:30 – 11:00	5	Report on the activities of the secretariat
11:00 – 12:00	8	Report of the Accreditation Panel
<i>Afternoon Session</i>		
14:00 – 14:30	8	Report of the Accreditation Panel
14:30 – 15:30	9 a)	Initial funding priorities
15:30 – 15:45		<i>Coffee Break</i>
15:45 – 16:30	9 a)	Initial funding priorities
16:30 – 17:00	9 b)	Draft invitation letter to submit project and programme proposals to the Adaptation Fund

**Day 2, March 24, 2010***Morning Session*

9:00 – 10:30	9 c)	Results based management and evaluation framework for the Adaptation Fund
10:30 – 10:45		<i>Coffee Break</i>
10:45 – 12:00	7	CER monetization
<i>Afternoon Session</i>		
14:00 – 14:30	10	Draft MOU between the Board and implementing entities

14:30 – 15:15	12	Communications Strategy
15:15 – 15:30		<i>Coffee Break</i>
15:30 – 17:00	13 a)	Status of resources of the Adaptation Fund Trust Fund and Administrative Trust Fund

**Day 3, March 25, 2010**

*Morning Session*

9:00 – 10:30	6	Outcomes of COP 15 / CMP 5
10:30 – 10:45		<i>Coffee Break</i>
10:45 – 11:00	14	Board meetings for 2010
11:00 – 12:00	15	Other matters

*Afternoon Session*

14:00 – 16:00		Finalization of the report
16:00 – 17:00	16	Adoption of the report
17:00	17	Closure of the meeting